

# PASTON PARISH COUNCIL

Clerk to the Council: Martin K Campbell, Well Cottage, High Street, Southrepps,  
Norwich NR11 8AH. Telephone: 01263 834551 E-mail: nnparishes@tiscali.co.uk

## Minutes of the Ordinary Meeting of the Council held on Thursday 2nd March 2017 in the Church, Paston

Present: N Bardswell, P Clabon, D McKeogh, L Nicholson, E Purdy (Chairman).  
In attendance: Cllr B Smith (NNDC) and one member of the public.

1. The Chairman welcomed all those present. Apologies were received from M Brett.
2. Declarations of interest – none.
3. The minutes of the Ordinary Meeting of the Council held on January 5th 2017 were approved, and signed, proposer PC, all in favour.
4. Matters arising
  - 4.1 NCC highways matters; the Parish Partnership bid outcome is awaited; the pothole in Loop road had been repaired; the coastal footpath query by the gas site had been answered and notification of an additional path from the village had been received about which the Clerk would respond to Norfolk County Council. The Ranger Team is due shortly; the Clerk would advise them about any items reported to him.
  - 4.2 NNDC matters; the new dog bin had been added to the NNDC collection round.
  - 4.3 Parish website; (see item 7.3) - the Clerk had provided a short report for the Council to consider.
5. Planning
  - 5.1 Mr G Temple, change of use etc, The Old Granary, Green Farm Drive (16/1108) – application permitted.
  - 5.2 Interconnector, increased gas storage at gas site (16/1728) – permission granted.
  - 5.3 Mundesley Holiday Centre, pitched roofs (16/1521) - application permitted.
  - 5.4 Mundesley Holiday Centre, 12 new units (16/1750) – the Council had no objection but expressed concern over the increase in traffic.
  - 5.5 Mr Amis, barn conversion, The Old Forge, Mundesley Road (17/0144, 17/0145) – the Council had no objection.
  - 5.6 Mundesley Holiday Centre, 16 units (16/1743) – the Council had no objection.
  - 5.7 Other planning business (new consultation procedures from 1.4.17) - the Clerk issued guidelines to assist members using the new procedure.
6. Finance
  - 6.1 Finance report: the Clerk confirmed that the Council had carried out its ‘automatic enrolment’ duties as required by the Pensions Regulator and that he had declared the Council’s compliance which had been acknowledged. The Council had received its certificate of Registration from the ICO, valid for another year. A payment of £1500 had been received from the SWP Charity as payment to the Council’s year-end. The playground grant from Shell was imminent. As a result of the Clerk’s check on invoicing a credit note had been received from CGM for an invalid visit.

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Members had been notified during 2016 of the second phase of the Clerk's pay review, due April 1st 2017, which awarded a further 1% increase in the hourly rate. (see item 6.2).

6.2 Clerk's pay review w.e.f. 1.4.17 ; the Council was asked to confirm the April 1<sup>st</sup> adjustment and this was agreed, proposer EP and authorised an amended bank standing order for March, to take account of PAYE, then April 2017 to reflect the pay review.

6.3 The following payments due were approved by the Council, proposer NB, all in favour:

- E.ON, electricity	£16.33	(cheque 0750) *
- Paston PCC, grant	£300.00	(0751) *
- HMRC, paye	£117.00	(0752)
- Clerk's expenses (Sep-Feb)	£192.27	(0753)
- NNCT, grant	£25.00	(0754)
- Norfolk CAB, grant	£25.00	(0755)
- Paston PCC, architect contribution	£400.00	(0756)

The cheques were signed. (\* signed outside the meeting).

## 7. Council business

7.1 To approve amended Standing Orders (Planning Applications); the Clerk had circulated amended Orders and these were agreed, proposer PC, all in favour, and signed.

### 7.2 Playground -

(H + S issues) - maintenance on hedging etc had been carried out.

(new play equipment)- DMcK showed the Council the initial proposal for a full set of play areas to suit all ages.

(grass cutting) – the Council agreed to continue with CGM for 2017.

(banking) – DMcK advised that the group's bank account would be closing in August.

7.3 To review a quotation for upgrade work on the Parish Council website – members had received this in January and considered their response. Following discussion, the Clerk cautioned members that this item was not being conducted correctly. Accordingly the Council agreed that members would review the website independently and bring their thoughts to the next meeting.

## 8. Clerk's and Councillors' Reports

8.1 Clerk's Report: the Clerk reported on a Norfolk Police meeting which he had attended; their website for crime statistics is '[www.police.uk](http://www.police.uk)'. He circulated leaflets provided by UK Power Networks for 'vulnerable' households.

8.2 Community Project Report - NB reported that the faculty application was in hand with high hopes that it will be allowed.

### 8.3 Members' Reports -

LN reported on fly tipping on the N Walsham Road.

LN asked that the Council make representation about the 'brick pile' at the holiday camp; the Clerk would contact them.

LN asked about the suitability of 'dog control' signs on footpaths.

In open meeting, Cllr N Smith talked about Police Commissioner's visit to N Norfolk and the new wind farm project. With no further business the meeting closed at 20.55.

Signed .....

Chairman

Date ..... May 2017